This licence scheme is designed to cover a broad range of our music used within function, convention and conference centres including cover for organisations or people that hire all or part of your centre. This may include expos, conferences, exhibitions, summits, fairs, awards nights, weddings and formals.

Music for Functions and Events covers you for all our Background Music used by you (or someone who has hired your venue) plus performances by Live Artist Performers, subject to a few limitations.

The licence scheme does not cover all uses of our music including any sporting event, any event where artists are paid more than $4,000 to perform, or if your centre is primarily used as a music venue or theatre.

Why do I need a OneMusic licence?

1. Shows your organisation respects and supports songwriters and recording artists, our cultural creators.
   - Permission. If you use copyright music within your centre or if someone who hires it uses music, Commonwealth legislation requires permission (a licence) from the creators of that music. You can read independent legal information at copyright.org.au.

2. The big one. You benefit by using music: attracting business, keeping patrons entertained, engaged and creating a better atmosphere.

In Australia, music creators generally authorise two organisations to administer their rights and collect their royalties – APRA AMCOS (composers and music publishers) and PPCA (recording artists and record labels). A OneMusic licence bundles all those rights into one licence and further simplifies the process of gaining the required permission to use music. If you wanted to use our music, and you did not have this licence, you would, for example, need to deal directly with the composers, songwriters, music publishers, recording artists and record labels who own the rights in the music you wish to use.

Where does the money go?

OneMusic distributes the fees it collects to APRA AMCOS and PPCA, the bodies behind the licensing initiative. After the deduction of administration and operational costs, all fees collected are distributed to members or licensors (according to a range of sample data and other data sources for other uses of music). All fees quoted include GST.

Our fees include GST so 10% is paid to the Australian Tax Office as GST. Did you know OneMusic’s licence fees are fully tax deductible?

What music can I use?

We’ve done the hard work for you so our licence allows you to use virtually any commercially released music from anywhere around the world.

Your licence explained

<table>
<thead>
<tr>
<th>Music for Functions and Events – Annual Flat Rate</th>
<th>Music for Functions and Events – Day Rate</th>
<th>Workplace Music</th>
</tr>
</thead>
<tbody>
<tr>
<td>– go to page 2</td>
<td>– go to page 3</td>
<td>– go to page 4</td>
</tr>
</tbody>
</table>

For examples of how this licence works in practice, see page 7. For a guide on how to complete your Licence Agreement go to onemusic.com.au/easy

Supporting Music Creators

Last year the bodies behind OneMusic paid a royalty to more than 1.4 million songs, and more than 50,000 local songwriters and recording artists.

Let’s be honest: music creators have earned this money. They’ve earned it through the hard work it took to reach the stage of being a professional songwriter or recording artist and they’ve also earned it by putting thousands of hours into creating a product businesses want to use.
OneMusic has provided two licence fee options for the use of our music at your centre. Under Option 1, the licence fee will be calculated on annual rates according to your total capacity, with an annual cap. Under Option 2, your licence fee will be calculated on daily rates according to specific use including the ability for you to report according to each configuration that changes the capacity of your function area. Option 1 was introduced in response to feedback from larger businesses to provide a more administratively simple calculation. We believe it is therefore likely that this option will be more likely used by larger organisations, but you need to work out yourself what option is best for you. While you cannot change your selection within each licence year, you can change from year to year.

Cover under both these options is the same:

- Unrestricted number of devices playing our recorded background music from any source for all events and functions at the Function Centre, including to Exhibit Music Videos, other than events or functions that are:
  - exercise and fitness classes, dance classes, nightclub or dance party events, cinema or theatre events, sporting events;
  - performances held by a National Event Promoter (with such performances to be licensed separately, including directly by the relevant National Event Promoter).
- Unrestricted number of performances by Live Artist Performers at the Function Centre, other than:
  - Premium Live Performances (which will require a separate OneMusic Australia “Event” licence); and
  - performances held by a National Event Promoter (with such performances to be licensed separately, including directly by the relevant National Event Promoter).

1. Music for Functions and Events – Annual Flat Rate

Music for Functions and Events covers you for our music used as Background Music used by you or someone who has hired your venue plus performances by Live Artist Performers subject to a few limitations below (additional cover is required for Premium Live Performances).

How much does it cost per year?

The Music for Functions and Events fees are based on an Annual Rate x each 100 persons of the venue for each day of operation with maximum annual fee.

<table>
<thead>
<tr>
<th>Period</th>
<th>Annual Rate per 100 persons (or part thereof)</th>
<th>Maximum Annual Licence Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 July 2019 – 31 August 2020</td>
<td>$728</td>
<td>$18,200</td>
</tr>
<tr>
<td>1 September 2020 – 31 August 2021</td>
<td>$936</td>
<td>$23,400</td>
</tr>
<tr>
<td>1 September 2021 – 31 August 2022</td>
<td>$1,144</td>
<td>$28,600</td>
</tr>
<tr>
<td>1 September 2022 – 31 August 2023</td>
<td>$1,352</td>
<td>$33,800</td>
</tr>
</tbody>
</table>

OR

2. Music for Functions and Events – Day Rate

How much does it cost per year?

<table>
<thead>
<tr>
<th>Period</th>
<th>Day Rate per 100 persons (or part thereof)</th>
<th>Minimum Annual Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 July 2019 – 31 August 2020</td>
<td>$7</td>
<td>$65</td>
</tr>
<tr>
<td>1 September 2020 – 31 August 2021</td>
<td>$9</td>
<td>$71.50</td>
</tr>
<tr>
<td>1 September 2021 – 31 August 2022</td>
<td>$11</td>
<td>$78</td>
</tr>
<tr>
<td>1 September 2022 – 31 August 2023</td>
<td>$13</td>
<td>$84.50</td>
</tr>
</tbody>
</table>
What do the terms in the table above mean?

By **Function Area Capacity** we mean the capacity of the venue or area of the venue as hired, for example, a space with an official capacity of 500 may be made available for hire in different configurations with different capacities for cocktail, theatrical, convention, expo, or sit-down dinner events, with those capacities set and advertised to potential hirers.

A **Live Artist Performer** is any performer participating in the performance of our music including featured and back up singers, musicians, DJs, electronic music artists, dancers etc as long as the Gross Expenditure on Live Artist Performers is $4,000 or less. Where Gross Expenditure on Live Artist Performers for an event is more than $4,000 this is a **Premium Live Performance**.

By **Gross Expenditure on Live Artist Performers** we mean the total of all salaries, wages, profit shares, allowances and accommodation, travel and other expenses (but excluding GST), of the Live Artist Performer or their agent, manager, assistant or associate.

By **devices** we mean a music system including those provided by audio jukeboxes, PCs, tablets, smartphones and music video screens – or if you are old school, CD or record players.

**Premium Live Performances** attract additional cover, please see below.

**Some music uses the Music for Functions and Events fee does not cover**

A function space that is primarily used as a music venue will not be licensed under this licence scheme but under the [Hotels, Pubs, Taverns, Bars & Casinos licence scheme](#).

If you are running exercise and fitness classes using our music, you may also need to be licensed under the [Fitness, Exercise and Wellbeing Providers and Instructors licence scheme](#).

If your function space or event is used to put on a dance class, a concert or a recital run by a Dance and Performance School (or Instructor) you may also need to be licensed separately as a [Dance School](#).

If your function space is used as a nightclub you may also need to be licensed under the [Recorded Music for Dance Use licence scheme](#). Recorded Music for Dance Use means the use of our recorded music for the purpose of dancing.

If your function space is used for a dance party you may also need to be licensed separately under an [Event licence](#).

For functions where there is a Premium Live Performance you may need to be separately licensed under an [Event licence](#).

Events held in your hall by a [National Event Promoter](#) would not be covered under the Function, Convention and Conference Centre scheme but licensed separately, including directly by the National Event Promoter. A list of these promoters are provided [here](#).

The use of our music in a **Dramatic Context** is not covered under the Function, Convention and Conference Centre licence scheme and would need to be licensed under the [Dramatic Context](#) scheme. Dramatic Context means the musical piece is used in conjunction with a presentation on the live stage that has a storyline and one or more narrators or characters or as a ballet.

What would be considered a Dramatic Context show? If your centre hosts a group playing the songs of a band they admire, including dressing in the style of the original band members and they introduce the songs with ad-lib in between those songs, this would not be considered Dramatic Context. However, if a storyline and a narrator/character were added, the show would be classified as Dramatic Context.
3. Workplace Music

Workplace Music is our music when it is played by (or for) your function centre's staff including music on employees' headphones or radios while working, in staff recreation areas and lunchrooms and the like, as well as in your venue's presentations and training sessions.

How much does it cost per year?

|$2.00 per year for each FTE Employee

| Subject to a Minimum Annual Fee of $220 |
| Includes: |
| - Any number of devices for Workplace Music |
| - Digital Copy/Delivery for the purposes of playing Workplace Music |
| If applicable, Partial Rights Deduction minus 48.25% of total amount |

What do the terms in the above table mean?

FTE stands for the number of equivalent Full Time Employees. So if you have four part time workers working a 19 hour week each, this adds up to 76 hours (two 38 hour working weeks), or 2 FTE.

There are a number of music uses that require a licence that includes Digital Copy/Delivery. Digital Copy/Delivery is required if you download or access our music for your business from a personal/non-commercial digital music service, such as Spotify. You should be aware that, just because you hold a licence to use our music in a commercial setting, doesn’t mean that your digital music service provider allows you to use your personal account for your business. You should check with your service provider.

You will also need a licence from us that includes Digital Copy/Delivery if you make any physical or digital copies of our music (such as copying one CD to another, or copying a digital download file). By choosing Digital Copy/Delivery, you are entitled to copy up to 2,000 music tracks.

You do not need to include Digital Copy/Delivery in your licence if you are only playing our music from original CDs that you have bought (and not subsequently copied) or you’re playing our music from a commercial background music service such as “Apple Music for Business” (a list of background music services is available here - backgroundmusicguide.com.au). Depending on your use of our music and the arrangements the background music service has with OneMusic Australia, you may not need to get a licence directly from OneMusic Australia. Your background music service provider may already include a OneMusic Australia licence as part of its service package. Check either with us or your commercial music supplier to confirm.

By Partial Rights Deduction we mean where we can apply a percentage saving on the full licence fee for the components of our music not in used in your business. For example you have commissioned a composer to create and record your music or they are not represented by PPCA.
4. Telephone on Hold

Telephone on Hold is the use of our music on your on hold system, if you have one. Licence Fees for Telephone on Hold are capped at $80,000 (including GST) per client (irrespective of the number of Locations licensed).

How much does it cost per year?

<table>
<thead>
<tr>
<th>Caller Capacity</th>
<th>Telephone on Hold (Communication only)</th>
<th>Telephone on Hold (Communication and Reproduction)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Single Location (for 1 Location)</td>
<td>Multiple Locations (per Business)</td>
</tr>
<tr>
<td>1 - 2</td>
<td>$240</td>
<td>$320</td>
</tr>
<tr>
<td>3 - 5</td>
<td>$315</td>
<td>$460</td>
</tr>
<tr>
<td>6 - 10</td>
<td>$470</td>
<td>$710</td>
</tr>
<tr>
<td>11 - 25</td>
<td>$780</td>
<td>$1,180</td>
</tr>
<tr>
<td>26 - 50</td>
<td>$1,480</td>
<td>$2,340</td>
</tr>
<tr>
<td>51 - 101</td>
<td>$2,350</td>
<td>$4,140</td>
</tr>
<tr>
<td>101 - 200</td>
<td>$4,700</td>
<td>$8,600</td>
</tr>
<tr>
<td>201 - 300</td>
<td>$8,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>301 - 400</td>
<td>$10,320</td>
<td>$20,000</td>
</tr>
<tr>
<td>401 plus*</td>
<td>$18 per additional line</td>
<td>$30 per additional line</td>
</tr>
</tbody>
</table>

What do the terms in the table above mean?

**Communication Only** - you need this cover only when you have not made a copy of one of our recordings to use on your Telephone on Hold system. For example, your Telephone on Hold music is sourced directly from a purchased CD or an external agency has created and supplied your Telephone on Hold messaging.

**Communication and Reproduction** - many businesses now require this extra level of cover because they have made a copy or are accessing our music from a digital music service. For example, you have copied our music from a CD onto a hard drive or made a copy of our music as a digital download. This also covers your business if you are using one of our existing recordings for a purpose for which it has never been licensed for, such as in the case of personal digital music streaming services like Spotify or Apple Music. Even with our licence, the use of these services by you in your venue may be in breach of the terms and conditions of your end user agreement with that service.

For an explanation of **Partial Rights Deduction** see Music for Functions and Events, above.

**What is a PPCA Sound Recording?** A sound recording is simply a physical recording of a piece of music or song (such as what’s on a CD or a digital file like an MP3) and a PPCA Sound Recording is a sound recording that the Phonographic Performance Company of Australia (or PPCA) is authorised by the copyright owners to license for copying and for performing in public - for instance when a business plays music to their customers. OneMusic Australia has been authorised by PPCA to license the PPCA Sound Recordings on its behalf.

**What is an APRA Work and an AMCOS Work?** A musical work is the underlying words and music of a song that have been written by a songwriter and/or composer. The Australasian Performing Right Association (or APRA) and the Australasian Mechanical Copyright Owners Society (or AMCOS) have been given the right to license the APRA Works and AMCOS Works by the owners of the copyright – the songwriters, composers and music publishers – so that those words and music can be played to the public by licence holders in their businesses and/or copied. APRA, operating as OneMusic Australia, has been authorised by AMCOS to license the AMCOS Works on its behalf.
Deductions & Payments

We believe in a fair go and offer some common-sense concessions which may apply to your licence fees. Because a OneMusic Australia licence now covers the use of both the APRA Works & AMCOS Works (the written songs) and the PPCA Sound Recordings (the recorded music), we now offer a deduction on your licence fees on Workplace Music and Telephone on Hold when you tell us that your business doesn’t actually need both of those rights for all of your music needs. Because Music for Functions and Events (Annual Flat or Day rate) is a bundled fee, no Partial Rights Deduction applies. It might be that you already have a licence to use sound recordings in your background music from a source other than PPCA, for instance a record company directly. Similarly, you may not be using songs owned by APRA AMCOS for your telephone on hold because your business uses a legitimate ‘royalty free’ music source. In these cases you may be eligible for a Partial Rights Deduction, which will be applied by us to your licence fees when you make the proper declaration either in your licence agreement or on the OneMusic Australia licensing portal.

How were the rates set and will they change?

If you are interested in how the rates for this sector were set, please visit onemusic.com.au/consultation

Apart from yearly CPI reviews, and phase-in rates, OneMusic Australia will not increase or change licence fees in this scheme without first consulting the industry.

Rates include 10% GST. The GST-exclusive component of the rates set out in the tables above will all be increased by CPI on 1 September of each year in accordance with clause 4.3 of the Terms and Conditions unless there are phase-in rates.

Payments

You pay when you first take out our licence, then just once a year. If your OneMusic annual licence fee is more than $500 we will invoice you quarterly, or you can opt to pay annually no matter what your Licence Fee amount is. (Just a note that we calculate your quarterly licence fee according to the relative number of days in each quarter, not by dividing your annual fee by four).

Feedback

Comments and feedback on your licence agreement or the information guides can be sent to us at hello@onemusic.com.au

Do I have to go through OneMusic to play music in my business?

If you want to use our music or authorise the use of our music at your function, convention or conference centre, you must have permission and generally pay a licence fee. A small percentage of organisations do not wish to have music playing and of course, no licence is required. If you want access to the largest possible music collection, the OneMusic licence provides the easiest and most cost effective way to access the world’s repertoire of music. If you are happier with less choice there are other options, which may include direct licensing arrangements with copyright owners or solely using music or permitting the use of outside the OneMusic repertoire.

If you make a direct arrangement for the use of music, contact OneMusic Australia so we can adjust your licence fee.

Complaints

If you are not satisfied or have an issue with the manner or standard of your interactions with OneMusic Australia you can review our complaints procedure here and if you wish to proceed with a complaint you can send it to this address complaints@onemusic.com.au

Disputes

If you do not agree with how we apply a licence to your business - you disagree about the licence agreement OneMusic Australia has asked you to enter into, our rates or how your licence fees have been calculated - you can:

a. send details directly to us at disputes@onemusic.com.au or 16 Mountain Street, Ultimo, NSW 2007; or

b. lodge it directly with our independent third party Alternative Dispute Resolution facilitator, Resolution Pathways.

More information this process and how to lodge a dispute is available at complaints and dispute resolution on our website.

If you were licensed with PPCA and APRA AMCOS before OneMusic Australia and you consider your annual fee has seen an unexpected increase under the new OneMusic Australia scheme, please contact us on 1300 162 162 or hello@onemusic.com.au

If you want to know more about the differences between a “Complaint” and a “Dispute”, please see complaints and dispute resolution on our website.
Examples:
The licence fees in these examples apply for licences taken out between 1 July 2019 and 31 August 2020.

Dibley Convention Centre
The convention centre hires out its larger room (capacity of 400) 100 days each year and the smaller room (capacity of 75) 200 days each year. They provide audio-visual facilities in each room and will provide a DJ at an additional cost of $200 per event. They also use music from Spotify for Telephone on Hold for their small 2 line PABX.

Dibley Convention Centre needs the following annual cover from OneMusic:
- Music for Functions and Events
  - Option 1, Location Capacity of 475, 5 x 100 persons multiplier @ (5 x $728) $3,640
  - Option 2, Large room Function Area Capacity of 400, 4 x 100 person multiplier @ (4 x $7 x 100 days) $2,800 PLUS Small room Function Area Capacity of 75, 1 x 100 person tier @ (1 x $7 x 200 days) $1,400, totalling $4,200
- Dibley Convention Centre has checked the maths and decides on Option 1
- Telephone on Hold (Communication & Reproduction) 1-2 Single Location Caller Capacity tier @ $300
- Total licence fee = $3,940

Crystal Lounge Function Centre
The function centre is relatively old and has a single room seating up to 300 people, it is primarily used for weddings and hosts 50 functions each year. For one of those wedding receptions, the bride and groom have paid a band and dancers $4,500 to perform throughout the day and night. The function centre prepares all meals on site and plays music in the kitchen and store areas to keep its 22 full time equivalent staff motivated. They have a website on which there is some music playing on random rotation.

The function centre requires the following cover from OneMusic:
- Music for Functions and Events
  - Option 1, Location Capacity of 300, 3 x 100 persons multiplier @ (3 x $728) $2,184
  - Option 2, Function Area Capacity of 300, 3 x 100 person multiplier @ (3 x $7 x 50 days) $1,050
- Crystal Lounge has checked the maths and decides on Option 2
- Workplace Music @ ($2 x 22) $44
- Total licence fee = $1,094 (plus Event Licence)

Metropolis International Centre
Metropolis is able to configure its overall capacity of 4,000 people into many multiple configurations and hosts 450 events each year. All events use background music that is supplied by the centre. It employs 123 full time equivalent staff and although the event crews are not allow to use headphones to play music, the admin staff are permitted. As a good employer it also provides a monthly staff function where background music is also played.

The function centre requires the following cover from OneMusic:
- Music for Functions and Events
  - Metropolis is time poor and because of the many variations to Function Area Capacity have decided to simply “go with” Option 1, Location Capacity of 4,000, 40 x 100 persons multiplier @ (40 x $728) $29,120 but capped at $18,200
  - Workplace Music @ ($2 x 123) $236
- Total licence fee = $18,436

APRA AMCOS is the trading name of APRA (Australasian Performing Right Association) and AMCOS (Australasian Mechanical Copyright Owners Society). APRA AMCOS grants licences for the live performance, broadcast, communication, public playing and reproduction of its members’ musical works. APRA AMCOS then distributes the net licence fees collected to its 100,000+ songwriter, composer and music publisher members and affiliated societies worldwide.

PPCA (Phonographic Performance Company of Australia Ltd) grants licences for the broadcast, communication or public playing of recorded music (such as CDs, records and digital downloads or streams) and music videos. PPCA then distributes the net licence fees collected to its licensors (generally record labels) and registered recording artists.

This information sheet is a guide only. Refer to the licence for full terms and conditions.